



HOCKEY EASTERN ONTARIO MINOR

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Memorandum

6.6 HEO POLICY FOR POLICE RECORDS CHECKS

Hockey Canada has recommended that all Branches have Police Records Checks conducted on all personnel that have authority over or contact with, directly or indirectly, minors. Hockey Eastern Ontario has been in compliance with this recommendation for several seasons now. All personnel will have a current Police Records Check and will be subject to provide documentation they had obtained the required police check. This policy cannot be changed by any District or Association within HEO and must be strictly adhered to.

Policy Inclusions

- all HEO executive and administrative personnel
- all executive, coaches, managers, trainers and administrators of HEO teams.
- all HEO referees
- all HEO supervisors and instructors
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Policy Criteria

- Applies to personnel eighteen years of age and over. Persons turning 18 must have a Police Records Check completed by the age of 19.
- Police Records Checks are to be updated every three

Years

- Police Records Checks must include vulnerable type checks
- Any new individual through the course of a season must have a Police Records Check. It is understood that compliance sometimes is not as timely as desired as this is a drain on police resources. Individuals may fulfil their duties once they can show they have made application.

• Individuals will keep the Police Records Check in their own possession. It need be shown to their superior to confirm completion and if requested from time to time.

Branch, Districts, Associations or Program Managers will maintain a checklist to confirm they have seen a completed Police Records Check of those individuals within their purview.

- Individuals who may be charged by the police are required to self-report to their superior.
- Individuals are responsible for all costs that may be incurred.